

To Whom it may Concern,

**Important Please Read**

**Privacy Update for users of the services of 'The Lowdown' Charity**

**UK GDPR**

This privacy update is to inform you that 'The Lowdown' (Registered Charity No. 801886) (the "Charity") became a Charitable Incorporated Organisation ("CIO") on 31 March 2022, at which time its registered charity number changed to **1197273**. This notice is to notify you of the change in legal status of the Charity and to reassure you that the CIO has retained the name 'The Lowdown' and will continue to operate from the same premises, website and with the same trustees and employees, as it did when it was operating as the Charity. It will also continue to provide all services previously provided by the Charity.

Upon incorporation, all personal data of the individuals that used the Charity's services and which is required to enable the CIO to comply with its ongoing record keeping requirements and/or to continue to provide services were transferred to the CIO. Only personal data necessary for these purposes was transferred and any data not required was securely destroyed.

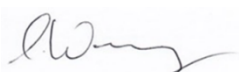
Please note that the CIO will continue to operate and uphold the same data protection policies and procedures as operated by the Charity (updated to reflect the fact the CIO is now the data controller) and copies of these policies and procedures can be found by clicking on the following link <https://thelowdown.info/about-us/our-policies/>; alternatively, please see our website: [www.thelowdown.info](http://www.thelowdown.info).

As a patron of the Charity's services your personal data (including the data you have provided to us which relates to your health, race, sexual orientation (known as Special Category Data)) was transferred to the CIO for the continued provision of the counselling and advice services to you including any online services. The CIO will continue to process your personal data fairly and lawfully and in accordance with the principles and requirements of the UK GDPR.

Under the UK GDPR, we are required to provide you with certain information about who we are, how we process your personal data and for what purposes and your rights in relation to your personal data. This information is provided in the policies referred to above and it is important that you read that information.

Please do not hesitate to contact Rachel Welsh, Clinical Manager, [rachelwelsh@thelowdownnorthampton.co.uk](mailto:rachelwelsh@thelowdownnorthampton.co.uk) or call 01604 634385 if you have any queries. Details of how to exercise your data protection rights can also be found in the policies referred to above via the following link: <https://thelowdown.info/about-us/our-policies/>

Yours sincerely,



Sharon Womersley - CEO



Registered Charity: 801886

